

MARICOPA COUNTY JUSTICE COURTS

Visit us at justicecourts.maricopa.gov

COURT HOURS

Monday through Friday
8:00 AM to 5:00 PM

Except legal holidays observed by Maricopa County

[See back of envelope or visit our website for court locations & addresses.](#)

This brochure explains your options when responding to your citation. You may be able to take care of your case on our website, by following the instructions in this brochure, calling the court for assistance or appearing in court at the date and time listed on your citation.

WARNING - Failure to respond to your citation may result in the following enforcement actions: suspension of your driving privilege; suspension of your ability to renew vehicle registration; assessment of additional fees; tax refund interception, the use of a collection agency; and information being reported to a credit bureau.

CRIMINAL VIOLATIONS - Failure to appear for a criminal violation will result in an additional misdemeanor charge of failure to appear in the second degree and warrant issued for your arrest. Additional fines and penalties may be incurred.

If you are charged with 28-3473A, DRIVING ON A SUSPENDED LICENSE due to unpaid traffic citation(s) - reinstatement of your driver's license may lead to a reduction of the fine or dismissal of the charge.

CASES INVOLVING ACCIDENTS – If your case involves a vehicle accident, contact the court or appear at the date and time listed on your citation.

UNDER AGE 18 - If you are under age 18, you **must** appear in court with a parent or guardian on or before the date and time listed on your citation.

YOUR OPTIONS –

- Attend Defensive Driving School (Pages 1-2)
- Plea “Responsible” to all charges (Page 3)
- Plea “Not Responsible” to charges (Page 4)

Page 1 Attending a Defensive Driving Class

You may be eligible to attend a defensive driving class and have **one (1)** eligible charge dismissed. If eligible, you will not pay a fine, you will not receive any points on your driving record, and you will not be required to appear in court for that charge. You will be required to pay a fee when you attend the class. The defensive driving school you choose will provide you with payment information when you call to register. You must attend the class at least **7 days prior** to your court date.

OUT OF STATE RESIDENTS - If you live outside of Arizona, you may be eligible to participate in this program and attend a class on the internet or attend at a location that is closer to your home. To participate follow the instructions below.

You may be eligible for this program if:

- The charge is listed as eligible on page 5.
- You have not participated in the program in the last 12 months (based on violation date).
- Your case does not involve an accident that resulted in a serious injury or death of any persons.
- You do not possess a Commercial Drivers License (CDL)

Remember, if there is more than one (1) charge listed on your citation, you may attend a defensive driving class for only one. In other words, if you enroll and attend a class, only one (1) charge will be dismissed. For any remaining charges you **must** do one of the following: pay your fine as described on page 3, request a hearing as described on page 4, or appear in court at the time and date listed on your citation.

Page 2 How to Enroll in a Defensive Driving Class

STEP 1 - Refer to page 5 to determine if the violation associated with the charge listed on your citation is eligible for the program. If the violation code is not listed, the defensive driving school you choose will advise you if the violation code is eligible when you call to register for a class. **If the charge is eligible**, proceed to **STEP 2**. **If the charge is not eligible**, you must either plea “Responsible” or “Not Responsible.” Refer to pages 3 and 4 and fill out Page 7 of this brochure, detach it, and either mail or deliver it to the court. If you do not wish to complete and submit Page 7 of this brochure, you must appear at the court on the date and time listed on your citation.

STEP 2 – For a list of authorized defensive driving schools call **1-888-334-5565** or on the web at: **azdrive.com**. You must enroll promptly to ensure you complete the class at least **7 days prior** to the court date listed on your citation. If you cannot attend a class at least 7 days prior to your court date, you must come to the court on or before your court date to request an extension.

STEP 3 - Finally, for any remaining charges listed on your citation you must either plea “Responsible” or “Not Responsible.” To do this please refer to pages 3 and 4 and follow the directions on Page 7. If you do not do this you must appear at the court on the date and at the time listed on your citation.

After you complete a defensive driving class, the court will be notified and **one (1)** charge will be dismissed.

Page 3 Pleading Responsible (Agreeing to Pay the Traffic Ticket)

If you do not wish to contest the charges listed on your citation and you would like to plea “Responsible”, you must choose one of the two options listed below. If you are pleading “Not Responsible” to **ANY** of the other violations on your citation, refer to page 4. If you are charged with a CRIMINAL violation, you **must** appear in court.

OPTION 1 - Complete and follow the directions on Page 7 of this brochure. To pay online visit: **justicecourts.maricopa.gov**

You will need your Driver's License Number and your last name to pay online. If you pay the full amount owed, either online or by mail, you will not have to appear in court. If you cannot pay the full amount, you must choose OPTION 2 below.

WARNING - If you choose OPTION 1, you must make your payment before the court date listed on your citation or a \$30.00 default fee and a \$20.00 time payment fee will be added to the total amount you owe. Other enforcement actions may also be taken as listed in the “Warning” on the front of this brochure.

OPTION 2 - Appear in court on the date and time listed on your citation. Advise the court of your decision to plea “Responsible”. The court will advise you of the payment amounts for each charge and you will be required to either pay the court by the end of the day or complete an “Application for Time Payments” form.

WARNING - If you choose OPTION 2 and fail to appear in court, your driving privileges in the state of Arizona will be suspended until your fine is paid in full, a \$30.00 default fee and a \$20.00 time payment fee will be added to the total amount you owe. Other enforcement actions may also be taken as listed in the “Warning” on the front of this brochure.

**Pleading Not Responsible
(Requesting to Challenge the Traffic Ticket)**

If you believe you are not responsible for having committed the alleged violations OR you would like to provide testimony to the court regarding the charges, you will need to enter a plea of "Not Responsible." When you plea "Not Responsible", the court will schedule your case for a hearing where the citing officer will tell the judge why he or she cited you and you can tell the judge why you feel that you are not responsible for the violations. You may question the officer and any witnesses during the hearing. The judge will determine if you are "Responsible" or "Not Responsible." To enter a plea of "Not Responsible" and schedule a hearing choose one of options listed below.

OPTION 1 - Complete and follow the directions on Page 7 of this brochure. For any charges that you plea "Not Responsible" to, the court will mail you a notification of your hearing date. For any other charges that you plea "Responsible" to, you will need to submit payment in the amount(s) listed on page 5 according to directions on Page 7.

OPTION 2 - Appear in court at the time and date listed on your citation and plea "Responsible" or "Not Responsible" to each of your violations. The court will give you a hearing date for the charges that you plea "Not Responsible" to. You will have to pay the fine for any charges you plea "Responsible" to.

If you need reasonable accommodations pursuant to the Americans with Disabilities Act (ADA), call the court at least 3 days prior to your scheduled hearing date.

WARNING - If you request a hearing to contest a charge, you waive your opportunity to participate in the Defensive Driving Program for that charge.

WARNING - If you are found responsible at the conclusion of a hearing, the judge may impose a fine amount different than those listed in this brochure. It may be higher or lower based upon the facts presented in the case.

Charge Violation Code	Driving Class Eligible	Penalty Amount
28-644, 28-644A1 & 28-644A2	Yes	\$170.00
28-645, 28-645A1A & 28-645A1B	Yes	\$170.00
28-645A3A	Yes	Page 6, Note 1
28-645A3B & 28-645A3C	Yes	\$170.00
28-645B & 28-645C, 28-646A1	Yes	\$170.00
28-647.1	Yes	Page 6, Note 1
28-647.2, 28-651	Yes	\$170.00
28-666	No	\$145.00
28-701A, 28-70201C, 28-70204B 28-709A1 & 28-709A2, 28-710A (speed under to 9 mph over)	Yes	\$170.00
(10 to 15 mph over)	Yes	\$187.00
(16 to 20 mph over)	Yes	\$199.00
(21 to 29 mph over)	Yes	\$249.00
(30 to 39 mph over)	Yes	\$325.00
(40+ mph over)	Yes	\$472.00
28-701E	Yes	\$170.00
28-702.01A (no points)	No	\$61.00
28-704A thru 28-706B	Yes	\$170.00
28-721A – 28-736B2	Yes	\$170.00
28-737A	Yes	\$401.00
28-751.1 – 28-776A	Yes	\$170.00
28-776B	No	\$145.00
28-777	Yes	\$170.00
28-815D, 28-851A - 28-852	Yes	\$170.00
28-853A - 28-853C	No	\$170.00
28-854A1 - 28-854B, 28-855C, 28-856.1 - 28-856.3, 28-858	Yes	\$170.00
28-871A, 28-873A1 - 28-873A15	No	\$125.00
28-874, 28-874A & 28-874C	No	\$125.00
28-891, 28-891A & 28-891B	Yes	\$170.00
28-894 - 28-897	Yes	\$170.00
28-901A1 & 28-901A2	Yes	\$170.00
28-903A - 28-904A, 28-906	Yes	\$170.00
28-907A & 28-907B	No	Page 6, Note 2
28-909A1 - 28-909B2	No	\$52.00
28-955A - 28-955D	No	\$218.00
28-958A – 28-965	No	\$145.00
28-966A & 28-966B	No	\$170.00
28-2008, 28-2058A2B - 28-2060E	No	\$145.00
28-2153 - 28-2153B2	No	\$145.00
28-2154.01C - 28-2165A	No	\$145.00
28-2203 - 28-2295B	No	\$145.00
28-2354A1 - 28-2354B3	No	\$145.00
28-2354C	No	\$89.90
28-2416F & 28-2416.01E	No	\$677.00
28-2532 & 28-2532A	No	Page 6, Note 3
28-2533 & 28-2533A	No	\$584.00
28-3151A - 28-3157B	No	\$145.00
28-3169A	No	Page 6, Note 4
28-4135A - 28-4135C	No	Page 6, Note 5
28-4139A	No	\$494.00

**List of Charges, Payment Amounts, and
Class Eligibility**

Notes From Page 5

NOTE 1 – RED LIGHT VIOLATIONS 28-645A3A or 28-647.1 – The penalty amount is \$170.00. If you plea responsible or are found responsible for this charge, MVD will direct you to attend Traffic Survival School at your expense in addition to paying the court fine.

NOTE 2 – CHILD PASSENGER RESTRAINT 28-907A or 28-907B – The penalty amount is \$126.50. If the vehicle was not equipped with a child restraint, the fine will be suspended in accordance with state law if you provide the court with proof that you have installed an acceptable child restraint.

NOTE 3 – VEHICLE REGISTRATION 28-2532A - If you do not provide proof of registration to the court, the penalty amount is \$584.00. If your vehicle was not properly registered when you received your citation and you register it before appearing in court, the penalty amount will reduce to \$126.50.

NOTE 4 – NO DRIVER LICENSE IN POSSESSION 28-3169 A – If you provide proof of valid driver license at the time of the violation, the charge will be dismissed. Otherwise the penalty amount is \$145.00.

NOTE 5 – PROOF OF INSURANCE 28-4135A, 28-4135B, or 28-4135C - If the vehicle you were driving was insured at the time of the violation, please mail or bring proof to the court and the charge will be dismissed. If the vehicle you were driving was not insured at the time of the violation, you must appear in court on or before the date and time listed on your citation. Penalties range from \$950 to \$1,865 and a driver license and vehicle registration suspension ranging from 3 months to 12 months. The court may waive the license suspension and the monetary penalty if proof that a six month vehicle insurance policy has been purchased and the person presents to the court an MVD record showing no insurance violations within the last 24 months or one violation within the last 36 months.

Plea by Mail, Walk-In, Online Options

MAIL - Complete this form and mail it with payment AND a copy of your citation at least five (5) days prior to court date.

WALK-IN - Complete this form and deliver to the court prior to your court date. Best option if you have items to prove.

ONLINE - Visit us at justicecourts.maricopa.gov

Complaint Number (top of citation)

Name _____

Address _____

City _____ **State** _____ **Zip Code** _____

Phone # _____

() Responsible For violation **A** I plea (check one) () Not Responsible () Driving Class

() Responsible For violation **B** I plea (check one) () Not Responsible () Driving Class

() Responsible For violation **C** I plea (check one) () Not Responsible () Driving Class

() Responsible For violation **D** I plea (check one) () Not Responsible () Driving Class

() Responsible For violation **E** I plea (check one) () Not Responsible () Driving Class

PAYMENT AMOUNT for charges pled Responsible/Guilty to:

\$ _____ Violation **A**
 \$ _____ Violation **B**
 \$ _____ Violation **C**
 \$ _____ Violation **D**
 \$ _____ Violation **E**
 \$ _____ If payment will reach the court after your court date add \$50.00 for required default and time payment fees.

\$ _____ **Total** amount of payment.

For amounts owed please enclose a check or money order, or provide credit card information. DO NOT send cash.

Credit Card Number _____

Expiration Date _____

Cardholder Name _____

Cardholder Signature _____

IMPORTANT: I understand if I request but fail to appear for my hearing, I will be found responsible by default, and if I elect to attend Defensive Driving Class, I waive my right to a hearing. I certify that I am 18 years of age or older.

Signature _____ **Date** _____