



## MARICOPA COUNTY JUSTICE COURTS

If you want to file a...

# MOTION TO SET ASIDE A DEFAULT Civil Traffic



# MARICOPA COUNTY JUSTICE COURTS

If the court has imposed a default judgment against you in a civil traffic case and if you believe you have a defense of your failure to appear or failure to comply, you may file a MOTION TO SET ASIDE DEFAULT JUDGMENT.

Now is not the time to explain your allegations or defenses of your civil traffic violation, you should only address why the default judgment should be vacated. If the judge grants your motion to set aside the default, then you will be given opportunity to address the original civil traffic violation. You may admit responsibility with an explanation or you may deny responsibility and request a hearing.

**Please STOP...**

If there has not yet been a default judgment entered.

**Please PROCEED...**

If you want to court to vacate the judgment rendered.

**FORMS Needed:**

Motion to Set Aside Default Judgment

**INSTRUCTIONS:**

- 1) Complete the form and make a copy for yourself.
- 2) File the original form at the court.

**IT IS IMPORTANT THAT ALL PARTIES KEEP THE COURT APPRISED OF ANY CHANGE IN ADDRESS A NOTICE OF CHANGE OF ADDRESS** form must be filed with the court when a party changes their address.

Visit us at <http://justicecourts.maricopa.gov/> for additional filing information and online forms.



# Maricopa County Justice Courts, Arizona

STATE OF ARIZONA  
VS.

CASE NUMBER: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Defendant(s) Name / Address / Email / Phone

Attorney for Defendant(s) Name / Address / Phone /Email

## MOTION TO SET ASIDE DEFAULT JUDGMENT

Rule 23

Defendant asks the court to set aside the default judgment entered herein. I did not appear in court because:

\_\_\_\_\_  
\_\_\_\_\_

At this time I intend to:

- Plea RESPONSIBLE / NO CONTEST
- Plea NOT RESPONSIBLE and request a hearing
- Show proof of INSURANCE / REGISTRATION / DRIVER'S LICENSE

Date: \_\_\_\_\_  
Defendant

## ORDER

The Court, having considered the above motion, enters its ORDER as follows:

- The motion is denied. The judgment stands as entered.
- Good cause appearing, the motion is granted. The judgment is set aside. The civil penalty and any fee imposed is also set aside.
- A hearing on the motion is scheduled for: Date: \_\_\_\_\_ Time: \_\_\_\_\_

Be in court at least 15 minutes before the scheduled hearing.

**YOU MUST CHECK IN AT THE FRONT COUNTER BEFORE ENTERING THE COURT ROOM.**

*(Esté en el tribunal por lo menos 15 minutos antes de la audiencia programada.)*

**(DEBE REGISTRARSE EN EL MOSTRADOR DELANTERO ANTES DE ENTRAR EN LA SALA DEL TRIBUNAL)**

**REQUESTS FOR REASONABLE ACCOMMODATIONS FOR PERSONS WITH DISABILITIES SHOULD BE MADE TO THE COURT AS SOON AS POSSIBLE.**

**(LAS SOLICITUDES PARA ARREGLOS O ADAPTACIONES RAZONABLES PARA PERSONAS CON DISCAPACIDADES SE DEBEN PRESENTAR ANTE EL TRIBUNAL LO MAS ANTES POSIBLE.)**

If an interpreter is needed, please contact the court listed above to request an interpreter be provided.

*(En caso de necesitarse un intérprete, favor de comunicarse con el Tribunal antes mencionado para solicitar que se brinden los servicios de un intérprete.)*

IT IS FURTHER ORDERED

\_\_\_\_\_  
\_\_\_\_\_

Date: \_\_\_\_\_  
Justice of the Peace

I CERTIFY that I delivered / mailed a copy of this document to:

- Plaintiff at the above address
- Plaintiff's attorney
- Defendant at the above address
- Defendant's attorney

Date: \_\_\_\_\_ By: \_\_\_\_\_  
Clerk