			CASE N	UMBER:	
Plaintiff(s)	Name / Address / Email /	Phone	Defendant(s) Name / Address / E	mail / Phone	
Attorney for	Plaintiff(s) Name / Addre	ss / Email / Phone	Attorney for Defendant(s) Name	/ Address / Email / Phone	
		REQUEST TO TRANS	FER SMALL CLAIMS CASE TO TH	E CIVIL DIVISION	ARSCP 11
am the	☐ Plaintiff ☐ □	efendant			
] The H	learing in this m	atter has not yet been set.			
☐ There	remains at leas	st <b>10 business days</b> before	the scheduled hearing.		
		•	-		· · · · · · · · · · · · · · · · · · ·
		I1(a) Requesting Transfer: ter than 10 business days l	Either party can file a request to tran- before the hearing date.	ster the lawsuit to the Civil L	Jivision of
Coun	sel has been ob	tained	-		
- Court	serrias beerrob	taineu.			
ا A Co	unterclaim exce	eding the jurisdiction of the	Small Claims Division has been filed.		
ate:					
		Signature			
f you aı	e representing	a partnership, an associatio	n, or any other organization:		
Please <sub>l</sub>	orovide the cour	t with a letter stating your p	osition and authority to represent an a	action on behalf of the partn	ership,
	tion, or organiza ation. ARSCP 1		ned by someone who has authority to	appoint, such as the presid	lent of you
Ü		· ,			
		dual can represent self or a ouses cannot represent ea	n attorney ch other, both need to sign document	s and appear in court. Supr	reme Court
Ru	le 31	·		o and appoar in oddin. Capi	omo odan
		er or an attorney See ARS 2 ime officer or authorized en	9-1027 ployee can represent in Justice Cour	t Supreme Court Rule 31(d	).3
• Ass	ociation: An offic	cer or an attorney Supreme	Court Rule 31(d)28	t capromo count riano o r(a)	,,,
	er organization on a A: An officer or a		orney Supreme Court Rule 31(d)28		
		·			
			wer of Attorney may not represent your present a party in court. Supreme Co		licensed in
	I CERTIFY tha	t I delivered / mailed a copy of	this document to:		
	Plaintiff	☐ Plaintiff's attorney	☐ Defendant ☐ Defenda	ant's attorney	
	☐ Plaintiff  Date:	☐ Plaintiff's attorney		ant's attorney	