



## MARICOPA COUNTY JUSTICE COURTS

If you want to file a...

# SMALL CLAIMS REPLY TO COUNTERCLAIM



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A counterclaim is a claim made by the defendant against the plaintiff. If the defendant files a counterclaim, you (the plaintiff, counterdefendant) have TWENTY (20) calendar days from the date received in which to file a Reply to Counterclaim.

There is no fee to file a Reply to Counterclaim.

## A DEFAULT JUDGMENT MAY BE ENTERED FOR FAILURE TO REPLY TO THE COUNTERCLAIM

If the defendant files a counterclaim for an amount exceeding \$3500.00, the court shall transfer the case to the civil division. If the amount of the counterclaim exceeds \$10,000.00 the case will be transferred to the Superior Court.

### **Please STOP...**

If you have not received a Counterclaim.

If your time to answer has expired and there has already been a judgment rendered.

### **Please PROCEED**

If you are within the time allowed for filing a Reply to Counterclaim.

### **FORMS Needed:**

Small Claims Counterclaim/Reply to Counterclaim

### **INSTRUCTIONS**

- 1) Complete the form and make copies. The court will require an original and you may wish to keep a copy; additionally each named defendant will need a copy of your reply.
- 2) File (or mail) the original form with the court clerk
- 3) Mail copies to the defendant(s) via regular US mail.

**IT IS IMPORTANT THAT ALL PARTIES KEEP THE COURT APPRISED OF ANY CHANGE IN ADDRESS A NOTICE OF CHANGE OF ADDRESS** form must be filed with the court when a party changes their address.

Visit us at <http://justicecourts.maricopa.gov/> for additional filing information and online forms.

